

TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
May 18, 2026

ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1. Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 7:30 P.M.*

i. Present:

- a. Katie Bauknecht*
- b. Paul Sowinski*
- c. Vicki L. Holewinski*
- d. Lauren Sowinski*
- e. Eli Volkmann*

- *There were 4 visitors*

2. Approval of the Agenda

- **Motion:** 1. Eli V. 2. Paul S. ...to approve the agenda. Carried.

3. Approval of the minutes from the regular monthly meeting on April 21, 2026

- **Motion:** 1. Eli V. 2. Paul S. ... to approve the minutes. Carried.

4. Approval of the minutes from the Special Board meetings held on April 30, 2026 and May 5, 2026

- **Motion:** 1. Paul S. 2. Eli V. ... to approve the minutes from the Special Board meetings. Carried.

5. Treasurer's Report

- **Motion:** 1. Paul S. 2. Eli V. ... to approve the Treasurer's Report with an ending balance of \$397,403.16. Carried.

6. Approval of vouchers

- **Motion:** 1. Eli V. 2. Paul S. ... to approve the vouchers with a balance of \$49,870.02. Carried.

7. Public comments

- A. None

8. Correspondences:

- A. Update on loan from Board of Commissioner of Public Lands

i. Katie B. gave an update

B. LRIP Update

i. Katie B. informed the Board that we submitted advertisements for bids for

the project

C. Cloverland Drive flex patch quote

i. Katie B. informed the Board that our portion will be approximately

\$1,300

D. Lions Club Citizen of the Year

i. Katie B. informed the Board that the Lions Club would like to bring

back the Citizen of the Year Award. The Board has no issues with them doing this, as long as they manage it.

9. Approve operator license

- A. Nicole Jovanovic

- **Motion:** 1. Paul S. 2. Eli V. ... to approve the operator license, pending all paperwork and payment are cleared with the Clerk. Carried.

10. Land division for Parcels SU-732-3 and SU-732, owner Paul Novack
 - **Motion:** 1. Paul S. 2. Eli V. ... to approve the land division with no concerns or objections. Carried.
11. Discuss formation of lake district for Kathan Lake
 - Katie B. explained that taxpayers on Kathan Lake are interested in forming a lake district, and the Town of Sugar Camp owns a piece of land on Kathan Lake, so we will be receiving a petition about the formation of the district.
 - **Motion:** 1. Katie B. 2. Paul S. ... to state on the petition that, as taxpayers on Kathan Lake, the Town of Sugar Camp is not in favor of the formation of a lake district. 3 ayes. 0 nae. Carried.
12. Close acceptance of bids for backhoe
 - **Motion:** 1. Paul S. 2. Eli V. ... to close acceptance of bids. Carried.
13. Open bids for backhoe and award backhoe to the highest bidder
 - No bids received. Will advertise and accept bids again until next meeting.
14. Discuss disc golf course hole sponsorship
 - Will ask Hunter Tobin to manage
 - Will work on printing the sign for the course
15. Discuss expansion of cemetery plot sales
 - **Motion:** 1. Paul S. 2. Eli V. ... to change the cemetery regulations to charge \$300 for taxpayers for a regular lot, \$150 for taxpayers for cremation lots, \$750 for non-taxpayers for regular lots, \$550 for non-taxpayers for cremation lots, and non-taxpayer purchases require Town Board approval. Also to open blocks 12 and 5. Carried.
16. Discuss capital outlay projects for 2026 – Generator, Fire Department tender
 - Eli V. gave an update that the Fire Department is still looking for a tender, and he has not heard anything regarding the generator.
17. Discuss a limit, and possible guidelines for employee comp time, vacation time, and sick time
 - This will be discussed at the next monthly meeting.
18. Road work/Town Hall Report
 - **Motion:** 1. Eli V. 2. Paul S. ... to approve the reports as presented. Carried.
19. Call Board of Review to order
 - **Motion:** 1. Paul S. 2. Eli V. ... to call the Board of Review to order. Carried.
20. Adjourn Board of Review due to incomplete assessment roll
 - **Motion:** 1. Eli V. 2. Paul S. ... to adjourn the Board of Review to a future date. Carried.
21. Set the date for the next board meeting – June 15, 2026 at 7:30 P.M.
15. Adjourned at 8:15 P.M.
16. Future Agenda Items
 - A. Soccer pavilion concrete project
 - B. Coordinated Comprehensive Plan
 - C. New cemetery rules and regulations